

# Michael Allgood Resume

## Work History

1. ARMY RESERVES **Date of Employment:** 3/9/2010- 3/9/2018 **Location:** Austin, TX

### Positions:

- 35F Military Intelligence Analyst
- Powerpoint curator
- Analyze and brief new Intelligence to Higher Command.
- Worked and operated in a Sensitive Compartmented Information Facility (SCIF)
- Military Drivers License
- Honorable Discharge

2. AEGIS COMMUNICATION **Date of Employment:** 7/12/2012- 7/12/2018 **Location:** Killeen, TX

### Positions:

- Customer Service Representative: Relate and help customers
- Amex Travel Agent: Handled sensitive financial information and inquiries
- Game Moderator: Moderate customers' interaction during gameplay.
- Sales Representative: Product sells in electricity.

3. BLACK BOARD **Date of Employment:** 7/12/2018 - 12/15/2019 **Location:** Killeen, TX

### Positions:

- IT Help Desk: Provided first-level technical support for hardware and software issues to internal staff and external clients.
- Resolved user inquiries regarding computer systems, software applications, and hardware devices.
- Offered step-by-step guidance and troubleshooting assistance for a variety of technical problems.

4. SELF-EMPLOYED (Division One Media LLC) **Date of Employment:** 1/1/2018- Current **Location:** 1301 N 8th St, Killeen, TX 76541, Suit 2

### Positions:

- Owner: Oversaw company activities and fund management using QuickBooks for financial management.
- Head Photographer Web designer And Videographer/Cinematographer
- Sales Representative: Communicate and build business relationships with Future and current clients.

5. DOBERMAN SECURITY **Date of Employment:** 1/1/2020-5/1/2023 **Location:** Austin, TX

### Positions:

- Supervisor: In charge of the company's daily activities, employee schedules, and client management
- Security Guard: Secures premises and personnel by patrolling property, and monitoring surveillance equipment, and access points.

- Maintained accurate logs and reports of all activities and incidents during shifts.

6. ALLIED UNIVERSAL (Tesla Security Supervisor) **Date of Employment:** 5/23/2023-2/01/24

**Location:** Austin, TX

**Positions:**

- Security Officer: Oversaw security operations for Tesla facilities, ensuring the safety and security of premises, assets, and personnel.
- Conducted mobile patrols while maintaining a clean driving record.
- Supervisor: Coordinated and managed security staff schedules, task assignments, and performance evaluations.
- Developed and implemented security protocols and emergency response procedures.
- Conducted regular security audits and risk assessments to identify and mitigate potential threats.
- Liaised with Tesla management and local law enforcement agencies to ensure a cohesive security strategy.

7. ARMOUR SECURITY ( Company Security Supervisor) **Date of Employment:** 3/15/2023- Current

**Location:** Austin, TX

**Positions:**

- Supervised security operations for various clients, ensuring adherence to company policies and procedures.
- Coordinated with clients to address specific security needs and concerns effectively, including weekly meetings for updates.
- Developed and implemented tailored security protocols and emergency response procedures based on client requirements

**Education and Trade School:**

- Analytic and Information Security Certificate, Cochise College
- Associate's degree in Computer Science and Networking (in progress), Central Texas College
- Microsoft Office Certificate
- Texas Public Notary
- Level 3 Commissioned Security Guard
- OSHA 10 & 30 Certified
- CPR Certified

**Technical Skills**

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| <ul style="list-style-type: none"> <li>● CCTV monitoring</li> <li>● Access control systems</li> <li>● Microsoft Office</li> <li>● Google Suite</li> <li>● Incident reporting</li> <li>● Firearms trained</li> <li>● Hand-to-hand combat trained</li> <li>● Defensive driving trained</li> <li>● Alarm response procedures</li> <li>● HTML/HTML 5</li> <li>● CSS/CSS3</li> <li>● XML</li> <li>● Javascript</li> <li>● JQuery</li> </ul> | <ul style="list-style-type: none"> <li>● MYSQL/phpMyAdmin</li> <li>● Excel/Google Sheets</li> <li>● Python</li> <li>● Google App Sheet</li> <li>● Virtual Box</li> <li>● WHMCS</li> <li>● Plesk</li> <li>● WordPress</li> <li>● Shopify</li> <li>● WIX</li> <li>● Hyper Visor</li> <li>● VPN</li> <li>● Cloudflare</li> <li>● CPanel</li> <li>● Cron (task scheduler)</li> </ul> |
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- Graphic Design: Adobe Photoshop CC, Adobe Illustrator
- Photography: Adobe Lightroom

- Videography: Adobe Premiere, Final Cut, Adobe After Effects
- SEO and Social Media Management
- Pianist